



Advisory Board Meeting Agenda

-August 16, 2022-

MISSION: Cass/Pulaski Community Corrections is committed to improving the quality of life of the program participants and the community by applying effective evidence-based programs that produce positive choices, constructive behavior and accountability from the program participants, thereby reducing their criminal actions.

VISION: To beat all aspects of recidivism.

Info **In-Person & Videoconferencing** Wegner

Board Members have the option of attending in person in the Bicentennial Room of the Cass County Government Building or by utilizing video conferencing to attend via Lifesize. To call into the meeting, please use the extension, 15362779 or click directly on this link <https://call.lifesize.com/otherways/15362779> to join the meeting and enter the passcode 1234.

If you have questions or assistance please call Hillary, at 574-516-7064, and she will walk you through the process.

Click here to download the Lifesize App on your desktop, laptop, tablet, or phone.
<https://call.lifesizecloud.com/downloads>

If you have problems connecting into the meeting please call my cell phone: 1-574-355-6328. I'll try to conference you in on that line.

	Call to order	<i>Muehlhausen</i>
	Roll Call	<i>Wegner</i>
Action	Consent Agenda	<i>Wegner</i>
	Meeting Minutes – May 17, 2022	
Action	Executive Director Report	<i>Wegner</i>
	2022 2nd Quarter Financial Report	
	2022 2nd Quarter Statistical Report	

The financial report for the quarter ending June 30, 2022 is attached. As of June 30, 2022, the department holds cash balances in the following accounts:

363 IDOC Grant	\$34,814.33
312 Home Detention	\$636,719.90
370 Project Income	\$12,869.30
371 Project Income	\$348,132.07
397 CTP	\$241,178.96
CPCC WR General Fund (Bank)	N/A

This quarter resulted in a project income account balance of \$1,238,900.23

Note: Said amount does not include IDOC Grant Funds or the Work Release General Fund.

The department ended the quarter with a project income increase of \$31,695.00

Info/Action

Committees

Wegner

The Director will report on the following committee meetings:

*Pulaski County: While the Criminal Justice Partners of Pulaski County did not convene this quarter, the partners met on several occasions through committees involving JDAI, Pretrial Supervision, Veterans Court, and grant preparation.

Info/Action

CPCC Work Release Concerns/COVID-19 Report

Wegner

As mentioned, in efforts to prevent the spread of the COVID-19 Virus, the agency transferred a majority of the residents in the Work Release Program to GPS Home Detention. Currently the facility is housing twenty-five (25) residents. Items for discussion include the following:

- Recognizing that the facility lacks the proper infrastructure to adequately isolate ill or aggressive clients, plans are being developed to modify the floorplan to renovate the facility classroom to include two (2) isolation cells and other useable space by connecting to the probation classroom. Project Managers have produced a floor plan and are now working on interior design of the project. While the roof of the facility is in the process of being replaced, renovation of the interior is scheduled to begin this January with an estimated completion date of late spring/early summer.
- In June we had a small outbreak of COVID-19. We had one (1) resident test positive for the virus. Protocols were enacted and outbreak was contained with no serious illness. Since this period, the facility has not had a recurrence of the virus.
- This past quarter our agency had two (2) employee who tested positive for COVID-19 Said employees were quarantined for an excess of five (5) days. Said exposures were believed to have occurred outside the facility. Staff and clients maintained proper social distancing, wearing of PPE/masks, and cleaning practices.

Info/Action

CPCC Department 2021-2023 Strategic Plan Progress Report

Wegner

The 2021-2023 Strategic Plan is available on our website for your review. Measurements on Metrics are reviewed annually at the end of the fiscal year. An update on the progress made on the goals set out in our Strategic Plan is included in our Annual Report.

Info

**CPCC Probation Collaboration Plan
Jail/Probation/Prosecutor Pre-Trial/Court Programs**

Wegner

The Board will review the Collaboration Plan and progress made to date. Please find attached the updated Collaboration that includes JRAC. Additionally, as presented in the Plan the Board will discuss issues relating to Probation, Prosecutor Pre-Trial Diversion, Local Jail and Court Programs.

Items for discussion include the following:

- Community Corrections/Probation Evidenced Based Practices.
 - Discuss cognitive behavioral treatment/substance abuse programming and scheduling.

- Recognizing that the facility lacks the proper infrastructure to adequately isolate ill or aggressive clients, plans are being developed to modify the floorplan to renovate the facility classroom to include two (2) isolation cells and other useable space by connecting to the probation classroom. Project Managers have produced the above floor plan and are now working on interior design of the project. While the roof of the facility is in the process of being replaced, renovation of the interior is scheduled to begin this January with an estimated completion date of late spring/early summer.

Info/Action **Juvenile Detention Alternative Initiative (JDAI)** Wegner

Community Corrections has been partnering with the Circuit Courts enrollment into the state's Juvenile Detention Alternative Initiative. Community Corrections role in this process will be to continue our normal course of monitoring juveniles on electronic monitoring as an alternative to detention.

Cass County: No issues to Report

Pulaski County: No issues to Report.

Info/Action **Pre-Trial Release Programs** Hartoin

This past grant period Pulaski Probation and Cass County Court Services received 1006 funding for the implementation of a pre-trial release/supervision program. The following is a report on progress:

Cass County: Cass County Pretrial Policy and Stakeholder Team Members, please remember that our meetings our combined with the CPCC Advisory Board Meetings for your convenience. Below are a few brief program updates:

1. Cass County Pretrial Services continues to see sustained growth, with a 15% increase, serving 80% of 2021's total population served as of July 1, 2022.
2. The Agency received a 30% increase in IDOC Grant Funding for CY2023 that will continue to fund the contract for the Pretrial Public Defender, Attorney Amber Garrison.
3. On August 1, 2022 the Agency enrolled it's 400th client since launching in 2018, while ensuring public safety with a 98% Appearance Rate and a 90% Safety Rate.

Pulaski County: No issues to report.

Info/Action **Senate Bill 9** Wegner

Director Wegner will provide the Board with a brief update on the changes in policy and progress and/or challenges in regards to SEA 9 that went into effect on July 1, 2022. To review, the primary changes in the new policy pertain to compliance with the established timelines to respond to electronic monitoring violations, victim notifications and welfare checks, in addition to enhanced supervision and records management policies. As a reminder, SEA 9 applies to both Community Corrections and Pretrial Services.

Info/Action **CY2023 Grant Applications** Wegner & Hartoin

On July 22, 2022 Community Corrections, Cass County Court & Pretrial Services, Pulaski County Probation Pretrial Services received the below award announcements from IDOC for CY2023 totaling \$973,950.00.

1. Cass/Pulaski Community Corrections – Community Supervision: \$395,472.00
2. Cass/Pulaski Community Corrections – Work Release: \$419,515.00
3. Cass County Pretrial Services: \$77,590.00
4. Pulaski County Probation Pretrial Services: \$81,373.00
5. Cass County Jail Treatment Program: Not funded at this time.

Info/Action

CY2023 County Budgets

Wegner & Hartoin

The County Budgets for CY2023 have been submitted to the Council and the first Budget Hearing is scheduled for August 12, 2022. An update will be provided to the Board for review.

Info/Action

CPCC Advisory Board Makeup/Officer Elections

Wegner

There are still several open Board positions. The Commissioners of both Cass and Pulaski counties have been approached about making the additional appointments and are awaiting our recommendations. I have attached an updated member list for Board Review.

Info/Action

Court Services and JRAC

Hartoin

The Cass County Local JRAC held its first summer session on July 27, 2022 and the local council is continuing to work on expanding community supervision performance metrics, meeting approximately every six weeks. Plans are underway to attend the October Mental Health Summit. Below is an update on various grants and projects:

SIM/Justice Partners Addictions Grant: \$60,000 was awarded to fund competency and mental health evaluations, curriculum, training and the virtual therapy computer lab for Community Corrections. We currently have approximately \$18,000 left for mental health evaluations. A contract was also signed with ACCI Corrections LifeSkills Link to provide evidence-based and cognitive behavioral e-learning courses and curriculum for not only the CPCC computer lab, but also for Cass County Pretrial Services and Juvenile Probation.

Court Reform Security Grant: Expansion of the Court House Video Surveillance System is 95% complete, with the addition of 20 new security cameras. The new Cass County Duress System is 80% complete and all county government offices, including off-site offices, such as juvenile and adult probation, community corrections, and the health department, now have individual duress buttons and are included in the mass alert system.

Court Technology Grant: The Indiana Office of Court Services awarded Cass County an additional \$42,562.47 in funding for five Interactive SmartScreen Kiosks to be placed on each floor of the Court House. Each 43" SmartScreen will be placed close to each elevator for the public to use. Each Department can upload documents, public notices, contact information, hours of operations, frequently asked questions, etc. If you have an idea or request that you would like included please email Hillary Hartoin and CJ Gilsinger at smartscreens@co.cass.in.us .

Info/Action

Russel vs. State

Wegner & Hartoin

Discussion regarding the recent appellate ruling in Russel vs. State to take place. The Russell v State Appellate Ruling pertains to home detention supervision for misdemeanors and non-suspendable sentences. Please find attached the related I.C. Code and resources provided by IPAC.

It is proposed that Community Corrections will enter into an MOU with the Cass County and Pulaski Sheriffs to allow for the release of jail commitments to Community Corrections under I.C. 11-12-5-2 that states that the Sheriff may "establish a program whereby persons who have been committed to the county jail upon conviction of a crime or adjudication of contempt may be temporarily released from custody to work, attend an academic or vocational training institution or program, or obtain medical, psychiatric, or psychological treatment, including treatment for drug addiction or alcoholism." Said MOUs have been drafted and attached for Board review and approval.

As a reminder, Russell vs. State does not affect DOC commitments and any Level 6 Felony filed after July 1, 2022 can be sentenced as DOC commitment, qualifying as a direct commitment to Community Corrections.

Also, on the agenda for discussion and review, is the decision as to whether or not Community Corrections Terms and Conditions need to be signed by the Judicial Officer and filed with the Court.

Other Business

If anyone wishes to bring up a topic that is not on the agenda please feel free to do so.

Board Comments

Adjourn

Upcoming Meetings/Events

Tuesday, November 15, 2022	3:30 p.m.	CPCC Advisory Board Meeting	Cass County Government Building 200 Court Park Bicentennial Room
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Respectfully submitted

/s/ Dave Wegner

David Wegner
Director, Cass/Pulaski Community Correction